



CONSULTING

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## BOOKING FORM

### Booker Details

Title: Mr/Ms etc.  Forename  Surname

Position  Tel. No.  Email

### Correspondence Details

Name   
 Address   
 Postcode

### Invoice Details if Different

Name   
 Address   
 Postcode

### Participant Details (if different from above, and if booking for more than one delegate please attach list of names)

Title: Mr/Ms etc.  Forename  Surname

### Course Details

Course Title	Date Required	No of Delegates	Price	Total (£)
Budget Monitoring, Management and Control			£299.00	
Finance for Non Financial Managers			£299.00	
Costing and Pricing Public Services			£299.00	
Strategic Financial Planning			£299.00	
VAT @ 17.5%				
Total Cost				

### Payment Arrangements

Cheque attached with booking form  Do you wish to be invoiced (organisations only)?   
 (Invoice must be settled in advance of training date)

Do you wish to pay by Credit Card? – complete details below

Credit Card Type  Credit Card Number   
 Credit Card Issue No. (if Switch)  Expiry Details

### Special Requirements (Dietary, Disabilities, etc)

### How did you here about the course

Advertisement  Direct Mail  Website  Other.....

### Data Protection

HB Consulting may use the information provided on the booking form to keep you advised of future courses. If you do not wish to receive this, please tick the box